



**Eightolives**

# **Request for Quote – Consulting Services**

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This form consolidates the information necessary for eightolives to determine if the proposed task is appropriate to be undertaken by the company and to allow determination of a cost estimate. Data provided is used and maintained by eightolives in accordance with our Privacy Policy.

Consulting Services are normally bid as an hourly rate plus expenses and billed monthly (net 30) unless other terms are mutually agreed upon.

Customer Name:

Customer Address:

Customer Primary Contact:

Customer Primary Contact Telephone:

Customer Primary Contact Email:

Date RFQ Submitted:

Bid Response Due Date:

Task Title:

Estimated Task Start Date:

Estimated Task Completion Date:

Treat as Company Proprietary Information when completed.

Task Objective:

Task Scope:

Task Overview:

Required Task Outputs (Deliverables):

Special Funding Considerations (i.e. Not to exceed value, spend profile, etc):

On-site support expectations (i.e. In-house meetings, observation, travel, etc)

Special requirements, terms, provisions, conditions, constraints and schedules:

Itemize specific tasks:

Other relevant information:

Treat as Company Proprietary Information when completed.